

**MINUTES OF THE
REGULAR MEETING OF THE
LEE LAKE WATER DISTRICT**

September 27, 2011

PRESENT

C.W. Colladay
O. Garrett
P. Rodriguez

ABSENT

G. Destache

GUESTS

STAFF

J. Pape
M. McCullough
A. Harnden
K. Caldwell
D. Saunders
N. Harper

1. Roll Call and Call to Order.

The regular meeting of the Lee Lake Water District was called to order by President Colladay at 8:30 a.m.

2. Presentations and Acknowledgments.

The Board decided to reschedule the December 27, 2011 board meeting to December 20, 2011.

3. Public Comment.

BOARD ITEMS:

4. Minutes of the August 23, 2011 Regular Meeting.

ACTION: Director Rodriguez moved to approve the Minutes as presented. Director Garrett seconded. Motion carried unanimously.

5. Minutes of the August 30, 2011 Special Meeting.

ACTION: Director Rodriguez moved to approve the Minutes as presented. Director Garrett seconded. Motion carried unanimously.

6. Payment Authorization Report.

ACTION: Director Garrett moved to approve the financial report and to authorize payment of the August 23-September 27, 2011 invoices. Director Rodriguez seconded. Motion carried unanimously.

7. Revenue & Expenditure Reports (Unaudited).

a. Revenue & Expenditure Report.

ACTION: Note and file.

b. Lien update.

ACTION: Note and file.

8. Election of Officers.

a. Nominate and elect new Vice President.

ACTION: President Colladay nominated Paul Rodriguez to fill the position of Vice President. Director Garrett seconded. Motion carried unanimously.

9. Appointment of new Director.

ACTION: Director Rodriguez, representative for the nominating committee moved to appoint John Butler as Director. Director Garrett seconded. Motion carried unanimously.

10. Trilogy Development.

a. Homeowners Association update.

b. Golf Course update.

11. Sycamore Creek Development.

a. Project Update – The General Manager reported that the County is working on road improvements through Tract 31908.

b. Ryland Homes-89 houses occupied to date. 100% complete.

c. Capital Pacific Homes-89 houses occupied to date. 100% complete.

d. Lennar Homes-101 houses occupied to date. 100% complete.

e. Christopher Homes-193 houses occupied to date. 100% complete.

f. Richmond America-217 houses occupied to date. 100% complete.

g. Meritage Homes-158 homes to be built. 25 houses occupied to date. 16% complete.

h. Starfield Sycamore-935 homes to be built. 413 houses occupied to date. 45% complete.

12. CFD No. 1 Sycamore Creek Recycled Water System.

- a. Update on progress – The General Manager reported that electricians are performing the final wire pulling and they hope to start testing by the end of this week.

13. Retreat Development – Ryland Homes.

- a. Champions Club recycled water irrigation conversion rebate request.

ACTION: Director Rodriguez moved to reimburse half of the verified cost, \$19,606.91. Director Garrett seconded. Motion carried unanimously.

- b. Diversified Homes-35 houses occupied to date. 100% complete.
- c. Empire Homes-39 houses occupied to date. 100% complete.
- d. Lennar Homes-51 houses occupied to date. 100% complete.
- e. KB Homes-55 houses occupied to date. 100% complete.
- f. Beazer Homes-239 houses occupied to date. 100% complete.
- g. Ryland Homes-97 homes to be built. 28 houses occupied to date. 29% complete.

14. Ranpac “Toscana” Project.

- a. Project Update – The General Manager reported that he has a meeting today to discuss infrastructure requirements.
- b. 1443 estimated houses to be built.

15. Re-alignment of Temescal Canyon Road.

- a. Project Update – None.

16. Mission Clay “Serano Specific Plan” Project (Blair Dahl).

- a. Project Update – None.

17. Water Utilization Reports.

ACTION: Note and file.

18. Committee Reports.

- a. Finance (Director Garrett) – None.

- b. Engineering (Director Rodriguez) – Director Rodriguez asked staff to schedule an Engineering Committee meeting in October.
- c. Public Relations – Director Colladay reported on the Celebration of Life event he attended in honor of Joyce Deleo.

19. General Manager’s Report.

- a. General Manager’s Report

ACTION: Note and file.

- 1. Proposal to go digital for Agenda Packages and Communication.

ACTION: Director Garrett moved to authorize \$6,000 toward the purchase of iPads. Director Rodriguez seconded. Motion carried unanimously.

- b. Operations Report.

ACTION: Note and file.

20. Office Manager’s Report.

- a. Glen Ivy RV Park update.

- b. AB 1234 Ethics Training scheduling.

- c. Reward offered in response to theft of fire hydrants and other metal equipment.

ACTION: Director Rodriguez moved to approve the reward flyer with one modification. Director Garrett seconded. Motion carried unanimously.

21. District Engineer’s Report.

- a. Status of Projects

ACTION: Note and file.

22. District Counsel’s Report – None.

23. Seminars/Workshops.

- a. Watereuse 2011 Potable Reuse Conference, November 13-15, 2011, The Westin Diplomat Resort & Spa, Hollywood, Florida.

24. Consideration of Correspondence.

An informational package containing copies of all pertinent correspondence for the Month of August was distributed to each Director along with the Agenda.

The following correspondence will be made available at the meeting:

- Recomputation of Ambient Water Quality in the Santa Ana Watershed for the Period 1990 to 2009 – Final Technical Memorandum as prepared by Wildermuth Environmental Inc. under contract with the task force administrator, Santa Ana Watershed Project Authority.

The Board directed staff to add the June 4-5, 2012 conference to future agenda.

25. Adjournment.

There being no further business, the September 27, 2011 Regular Meeting of the Lee Lake Water District Board of Directors was adjourned at 10:33 a.m. by President Colladay.

ATTEST:

APPROVED:

Owen Garrett, Secretary

Charles Colladay, President

Date: _____

Date: _____